GUIDELINES FOR APPLICANTS & DEPARTMENTS/PROFESSIONAL SCHOOLS
SPRING 2019 ACADEMIC YEAR FOREIGN LANGUAGE
AND AREA STUDIES (FLAS) FELLOWSHIPS

APPLICATION DEADLINE: FRIDAY, NOVEMBER 2, 2018, 5:00 P.M.

With funding provided by the U.S. Department of Education, the Duke Center for Latin American and Caribbean Studies has some extra funds available to allow it to offer up to four half-year FLAS Fellowships for Spring 2019. The fellowships are available to graduate and professional school students.

The purpose of the fellowships is to encourage the study or use of less commonly taught foreign languages in combination with Latin American and Caribbean area studies. Recipients must enroll in a foreign language course (preferably at the intermediate level or above) and at least one area studies course during the Spring 2019 semester while completing full-time course work. The languages for which fellowships are offered are indicated below. The FLAS competitions are open to graduate and professional school students currently enrolled at Duke. In most cases, native speakers of these languages, even if U.S. citizens or permanent residents, are not eligible for a fellowship in their native language. Competitive preference will be given to applicants who have demonstrated financial need, as reflected in their most recent Free Application for Federal Student Aid (FAFSA) report.

The terms of the fellowship program, as specified by the U.S. Department of Education, are as follows:

   For this special competition for graduate and professional school students the FLAS award consists of a cost of education allowance of $9,000 to cover tuition and required fees plus a stipend of $7,500 for the Spring Semester. The remainder of the tuition and required fees must be covered by University funds.

   Please note that student applicants are required to obtain the signature of their Department or School representative signifying the Department or School’s agreement to accept the institutional payment in lieu of full tuition and fees for the FLAS Fellow. According to the fellowship program guidelines, the FLAS Fellow cannot be required to contribute to the cost of their tuition and fees from their own personal resources.

Eligibility requirements for Academic Year FLAS Fellowships:

(1) recipients must enroll as full-time students in a graduate or professional degree program during the fellowship period;
(2) recipients must be U.S. citizens or permanent residents;
(3) recipients must enroll in the formal study of one of the languages indicated below while pursuing a formal academic program of study that includes area studies courses;
(4) only candidates of very high professional promise should be nominated.

Application Instructions: We are pleased to invite applications from graduate students in academic departments or professional schools for these FLAS fellowships. Please send one copy of the following application materials to Natalie Hartman at the Center for Latin American and Caribbean Studies (njh@duke.edu) no later than 5:00 p.m., November 2, 2018.

NOTE: All materials must be sent via e-mail to Natalie as PDF attachments.

   (1) a completed application form (attached -- please note that Directors of Graduate Studies or their professional school equivalents must certify that applicants are in good academic standing by signing where indicated on the attached application form; applicants must also obtain any additional
approvals required by their Department or School prior to submitting the application; this signature also indicates the School's agreement to accept the cost of education allowance in lieu of full payment of tuition and required fees);

(2) two letters of recommendation (these should be sent via e-mail to njh@duke.edu by the recommenders):
   a. one which evaluates the candidate’s graduate and/or undergraduate performance, from the candidate's academic advisor, sponsoring faculty member, or other, and
   b. one from a language instructor who is able to assess the student’s current skills in the language to be studied, or for beginning language candidates, the second letter should be from another faculty member or other who is familiar with your work;

(3) an official transcript of the candidate's graduate record at Duke;

(4) a two-page (double-spaced) proposal by the candidate describing prior language and area studies training, related experiences, and future study plans, including explicit reference to how those plans will lead to professional activity in the relevant world area or areas in which the language will be used. The candidate should also clearly indicate for which language he or she is applying and what courses would be undertaken in the language.

(5) Student Aid Report from your most recent Free Application for Federal Student Aid (FAFSA). This form and instructions can be found online at https://fafsa.ed.gov/
Please send your Student Aid Report to njh@duke.edu.

**Fellowship Requirements**

Fellowship recipients will be required to meet the following conditions throughout the entire period of the fellowship:

- Graduate Academic Year FLAS Fellowship recipients must be registered full time during the fall and spring semesters. Students in other graduate/professional programs should check with the registrar of their school/college for minimum credits required for full time registration for their program.

- Graduate Academic Year FLAS Fellowship recipients must be enrolled in an academic program of modern language and related area and/or international studies, or international aspects of professional training for the Spring semester. Specific instructions will be given by the Area Studies Center with the award letter. Fellowship recipients in a language with level restrictions who fail to meet enrollment requirements for the minimum level (e.g. successful completion of prerequisite courses or minimum score on a placement test) will have their fellowships cancelled.

- Fellowship recipients are responsible for arranging their schedules so as to be available to attend the required language and area studies classes when they meet.

- FLAS Fellowship is tenable only for the period for which it is awarded. It cannot be deferred to a future year. All students must reapply each year.

- FLAS Fellowship recipients must complete any language proficiency testing at the beginning and end of their fellowship terms as required by U.S. Department of Education and the Center for Latin American and Caribbean Studies.

- FLAS Fellowship recipients must comply with all reporting requirements of U.S. Department of Education and the Center for Latin American and Caribbean Studies.

- FLAS Fellowship recipients are required to complete a survey regarding their career paths for a period of time following fellowship completion and graduation from their current degree program in accordance with U.S. Department of Education requirements.
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<th>Center</th>
<th>Languages for which fellowships are offered</th>
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<td>Center for Latin American and Caribbean Studies</td>
<td>Haitian Creole, K’iché Maya, Portuguese. <em>(Please note: for all of these languages, only second-semester and above courses are offered at Duke in the Spring. Recipients must have completed at least the first semester language course offering before the fellowship period.)</em> Application deadline for Spring 2019 FLAS competition: Friday, November 2, 2018.</td>
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