2022 Faculty Travel Grants
for Research on Latin America and the Caribbean
Application Guidelines

Application Deadline: Friday, March 25, 2022

The Center for Latin American & Caribbean Studies is pleased to announce the availability of Faculty Travel Grants for short periods (at least two weeks) of scholarly research on Latin America and the Caribbean funded by the US Department of Education and the Andrew W. Mellon Foundation. Applications are invited from Duke Latin Americanist and Caribbeanist faculty in all disciplines. Grantees are encouraged to use this opportunity to develop ties with institutions, organizations and individuals in the country they will work on. The proposed research should clearly have some impact or connection to the scholarly community, economy, health, culture and/or environment of the place where the research will be conducted. Previous grantees are eligible to apply; however, it should be noted that in most cases priority will be given to first-time applicants.

NOTE REGARDING SUMMER 2022: For all students and faculty, you are strongly encouraged to consult Duke’s recently updated travel policy and COVID-19 addendum at https://travel.duke.edu/travel-policy-and-covid-19-addendum. Also, be sure to keep an eye on the Restricted Regions List published by the Global Travel and Administrative Support Office, Restricted Regions List (RRL) | Global Administrative and Travel Support | Duke. and consult with the staff of the Global Travel and Administrative Support Office. All travel must be registered and approved by this office before tickets can be purchased or funds released.

For 2022 these awards will also support remote research. The kinds of expenses that may be covered include, but are not limited to:

- Research materials such as book purchases, fees for digitizing archived data, high resolution GIS images.
- Virtual conference or seminar attendance/presentations.
- In-country data collection fees.
- Online delivery language course fees (for courses not offered at Duke).
- Transcription fees.

Feel free to contact us with any questions about allowable expenses prior to application submission.

To apply for a Faculty Research Travel Grant, please submit the following documents:

1) a brief (up to 3 pages, double-spaced) statement of proposed activities. Be sure to include information on the following: project description; indication of the project’s relevance to the applicant’s discipline or field of research; indication of the contribution the proposed research might make to the scholarly community, economy, health, culture and/or environment of the place to be studied; one or two sentences explaining how the proposed research will benefit Duke’s Latin American and Caribbean Studies program – we must provide this information to the funding agency;

2) a budget broken down into general categories (see the list above regarding allowable expenses)
3) a completed application form (attached).

Please submit your proposal electronically to njh@duke.edu on or before Friday, March 25, 2022.

The decisions of the selection committee will be announced by the end of April. Recipients of faculty travel grants agree to provide the Program with a brief report of their activities upon completion of the project.

**Note about research involving human subjects:** For graduate and professional school students whose proposed research involves human subjects, you should be aware that it is necessary for you to obtain approval of your research from the Institutional Review Board. Please consult with the Office of Research Support about the policies concerning research with human subjects at Duke University. Information can be found on the Office of Research Support web site at [https://campusirb.duke.edu/](https://campusirb.duke.edu/).

**Note about Duke's COVID-19 Travel Policy:** If you are awarded a CLACS Summer Research Grant that involves travel, it will be necessary for you to complete all requirements for approval of your international travel in accordance with the current Duke travel policy and COVID-19 addendum, including via the Duke Travel Registry. The approval process is not automatic and can take time, so you are encouraged to begin this process at the time of application for the research grant. Do not wait until you receive an award notification. No funds can be released until the necessary registry and approval requirements have been fulfilled. This is a University rule.

Please consult with Global Administrative Travel Support at globaltravel@duke.edu if you are considering research-related travel. The Duke Travel Registry can be found at [https://travel.duke.edu/registry](https://travel.duke.edu/registry).

Feel free to contact Natalie Hartman, njh@duke.edu, with any questions.