

**Summer/Fall 2024 Faculty Travel Grants
for Research in Latin America and the Caribbean
Application Guidelines**

Application Deadline: Friday, March 8, 2024

The Center for Latin American & Caribbean Studies is pleased to announce the availability of Faculty Travel Grants for short periods (at least two weeks) of scholarly research on Latin America and the Caribbean funded by the Andrew W. Mellon Foundation. Applications are invited from Duke Latin Americanist and Caribbeanist faculty in all disciplines. *Grantees are encouraged to use this opportunity to develop ties with institutions, organizations and individuals in the country they will work on. The proposed research should clearly have some impact or connection to the scholarly community, economy, health, culture and/or environment of the place where the research will be conducted.* Previous grantees are eligible to apply; however, it should be noted that in most cases priority will be given to first-time applicants.

For all students and faculty, you are strongly encouraged to consult Duke's travel policy at [Global Travel Policy | Global Administrative and Travel Support | Duke](#). Also, be sure to keep an eye on the [Restricted Regions List published by the Global Travel and Administrative Support Office, Restricted Regions List \(RRL\) | Global Administrative and Travel Support | Duke](#). and consult with the staff of the Global Travel and Administrative Support Office. If you are selected for an award, CLACS must receive proof that your international travel has been registered and approved by this office before tickets can be purchased or funds released.

Feel free to contact us with any questions about allowable expenses prior to application submission. Awards are generally in the \$500-\$2,500 range.

To apply for a Faculty Research Travel Grant, please submit the following documents:

1) a brief (up to 3 pages, double-spaced) statement of proposed activities. Be sure to include information on the following:

- a) project description;
- b) indication of the project's relevance to the applicant's discipline or field of research;
- c) A statement on how the outcomes of the research will be shared with and benefit the collaborating community, as well as the ways in which this community will be actively involved in and contribute to the research process and its applications.
- d) one or two sentences explaining how the proposed research will benefit Duke's Latin American and Caribbean Studies program – we must provide this information to the funding agency;

2) a budget broken down into general travel categories (can include airfare, in-country travel, lodging, meals, etc.; note that purchase of research materials, books, etc. is not allowable on these travel grants)

3) a completed application form (attached).

Please submit your proposal electronically to njh@duke.edu on or before Friday, March 8, 2024.

The decisions of the selection committee will be announced by the end of April. Recipients of faculty travel grants agree to provide CLACS with a brief report of their activities upon completion of the project.

Note about research involving human subjects: For faculty whose proposed research involves human subjects, you should be aware that it is necessary for you to obtain approval of your research from the Institutional Review Board. Grant funds will not be released until CLACS receives proof that this is taken care of. No exceptions. Please consult with the Office of Research Support about the policies concerning research with human subjects at Duke University. Information can be found on the Office of Research Support web site at <https://campusirb.duke.edu/> .

Feel free to contact Natalie Hartman, njh@duke.edu, with any questions.