

## GUIDELINES FOR APPLICANTS

### 2024 SUMMER FOREIGN LANGUAGE AND AREA STUDIES FELLOWSHIPS

#### APPLICATION DEADLINE: FRIDAY, FEBRUARY 9, 2024, 5:00 PM

*All application materials must be received by the deadline. Late applications will not be accepted.*

*New this year: The application form and other application materials must be submitted via an online form:*

<https://duke.kualibuild.com/app/6578bca232976c013b811792/start>

*Letters of application must be sent via e-mail to [njh@duke.edu](mailto:njh@duke.edu) or [griffin.orlando@duke.edu](mailto:griffin.orlando@duke.edu)*

#### FLAS VIRTUAL INFORMATION SESSION: Thursday, January 18, 2024, 12:00 pm

**Zoom registration link:** <https://duke.zoom.us/j/91504239498>

With funding provided by the U.S. Department of Education, the Duke Center for Latin American and Caribbean Studies and the Duke University Middle East Studies Center will award non-service fellowships for the 2024 summer session. The awards provide stipends of \$3,500 each plus up to \$5,000 to cover tuition and fees for one summer session.

The purpose of the summer FLAS Fellowships is to permit students to study one of the languages indicated below on an intensive basis. As in previous years the fellowships are available to graduate and professional school students as well as undergraduate students who are studying less commonly taught languages at the intermediate to advanced level.

The degree of intensity must be equivalent to covering one year of college-level instruction in the summer (for those at the intermediate or advanced level, the minimum required number of contact hours is 120).

The summer FLAS competitions are open to undergraduate, graduate, and professional school students currently enrolled at Duke. In most cases, native speakers of these languages, even if U.S. citizens or permanent residents, are not eligible for a fellowship in their native language. Competitive preference will be given to applicants who have demonstrated financial need as reflected in their Free Application for Federal Student Aid (FAFSA) Student Aid Report.

#### Eligibility requirements for Summer FLAS Fellowships:

- (1) Recipients must be full-time students in an undergraduate, graduate, or professional degree program during the regular academic years preceding and following this award;
- (2) Recipients must be U.S. citizens or permanent residents;
- (3) Recipients must enroll in the formal study of one of the languages indicated below.
- (4) Recipients must be enrolled as full-time students at a FLAS-granting institution or enrolling in a Summer language program offered by a FLAS-granting institution.

Application instructions for Summer FLAS Fellowships: We are pleased to invite applications from students in academic departments or professional schools for these FLAS fellowships. Each Duke center will administer its own competition to award fellowships for the intensive study of the languages listed. All Summer FLAS applications must be submitted **no later than 5:00 p.m., Friday, February 9, 2024. All materials must be sent as PDF e-mail attachments.**

- (1) a completed application form (available online at <https://duke.kualibuild.com/app/6578bca232976c013b811792/start>)
- (2) a two-page (double-spaced) proposal by the candidate describing prior language and area studies training, related experiences, and future study plans, including explicit reference to how those plans will lead to professional activity in the relevant world area in which the language will be used. Be sure to clearly indicate the proposed language and the summer intensive language program in which you wish to enroll.
- (3) an official Duke transcript of the applicant's academic record at Duke.

- (4) Student Aid Report from your most recent Free Application for Federal Student Aid (FAFSA). This form and instructions can be found online at <https://fafsa.ed.gov/>.

NOTE: The above materials should be uploaded in the Kualu application form linked above.

- (5) two letters of recommendation:
- a. one which evaluates the candidate’s graduate and/or undergraduate performance, from the candidate's academic advisor, sponsoring faculty member, or other, and
  - b. one from a language instructor who is able to assess the student’s current skills in the language to be studied, or for beginning language candidates, the second letter should be from another faculty member or other who is familiar with your work.

NOTE: letters of recommendation should be sent as e-mail attachments to Natalie Hartman ([njh@duke.edu](mailto:njh@duke.edu)) for the Center for Latin American and Caribbean Studies, or Griffin Orlando ([griffin.orlando@duke.edu](mailto:griffin.orlando@duke.edu)) for the Duke University Middle East Studies Center; the recommender should mark in the subject line that it is a letter of recommendation for you.

**Fellowship Requirements:**

Fellowship recipients are required to meet the following conditions during and after the term of the fellowship:

- Summer FLAS Fellowship recipients must be enrolled in an approved intensive language program. Fellowship recipients in a language with level restrictions who fail to meet enrollment requirements for the minimum level (e.g. successful completion of prerequisite courses or minimum score on a placement test) will have their fellowships cancelled. Summer FLAS funds may not be used to enroll in culture and/or area studies activities/courses that are not included as a part of the intensive language program and for which separate tuition is charged.
- FLAS Fellowship recipients must complete any language proficiency testing at the beginning and end of their fellowship terms as required by U.S. Department of Education and the Duke centers.
- FLAS Fellowship recipients must comply with all reporting requirements of U.S. Department of Education and the Duke centers. Students’ failure to complete the reports will prevent them from being considered for funding in the future.
- FLAS Fellowship recipients are required to complete a survey regarding their career paths for a period of time (up to 8 years) following graduation from their currently enrolled degree program in accordance with U.S. Department of Education requirements. You must provide us with an e-mail address that you are sure you will continue to use for at least 8 years following your fellowship period.

Center	Specified purpose of Summer FLAS Fellowship
Center for Latin American & Caribbean Studies 135 Franklin Center, Box 90254 Contact: Natalie Hartman phone 681-3983 e-mail: njh@duke.edu	The UNC-Duke Consortium in Latin American and Caribbean Studies awards Summer FLAS Fellowships for the intensive study of Yucatec Maya, Brazilian Portuguese, Haitian Creole, K’iché or other less commonly taught languages of the Americas. Languages other than the 4 listed above may be possible, but will require special funding agency approval. Application deadline for Summer 2024 FLAS competition: February 9, 2024.
Duke University Middle East Studies Center Franklin Center, Box 90404 Contact: Griffin Orlando phone: 919-668-1653 email: griffin.orlando@duke.edu	The North Carolina Consortium for Middle East Studies awards Summer FLAS Fellowships for intensive study of Arabic, Hebrew, Persian, Turkish, and Urdu. Application deadline for Summer 2024 FLAS competition: Friday, February 9, 2024.

*Duke University does not discriminate on the basis of color, race, religion, national origin, handicap, veteran status, sexual orientation or preference, sex, or age in the administration of educational policies, admission policies, financial aid, employment or any other University program or activity. It admits qualified students to all the rights, privileges, programs, and activities accorded or made available to students.*

